

# Anatomy of a Timeline

## Essentials

### The date

As specific as you like - the minimum is the year.

### Headline and text

Your timeline will work with just these elements. But of course to take advantage of the medium, it's helpful to make use of some of the other features.

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R
1	Year	Month	Day	Time	End Year	End Month	End Day	End Time	Display Date	Headline	Text	Media	Media Credit	Media Thumbnail	Type	Group	Background	
2										Google Spreadsheet Example	This is a test of using google spreadsheets as a source for the timeline tool. This is a 'title' slide, so it doesn't need a date. It automatically occurs first, and doesn't appear in the timeline below.	<a href="https://www.flickr.co">https://www.flickr.co</a>	Zach Wise/verite.co		title			
3	2011	11	1		2011	12	15			Another Flickr Example	It's Easy to Make Your Own Timeline	<a href="https://www.flickr.co">https://www.flickr.co</a>	Zach Wise/verite.co				#333333	
4	2011	11	16	05:58:44	2011	11	16	07:30:00		Vimeo Example	Illustrate your Timeline with photos, videos, tweets and more.	<a href="https://vimeo.com/1">https://vimeo.com/1</a>	Knight Lab				<a href="https://knightlab.nor">https://knightlab.nor</a>	
5																		
6																		
7																		
8																		
9																		

Add  more rows at the bottom

### End date

For if your event lasts for a specific duration

### Display date

If you want the date on the slide to display differently from the calendar dates the program uses to generate the timeline. (For instance, a day of the week, a monarch's reign, a non-Western date)

### Media

URL for the media object  
Text for the media credit  
(Optional) URL for the thumbnail that appears in the timeline

### Type

You can use this to indicate your title slide and eras. (Leave blank for events.)

### Group

These are non-chronological ways of categorizing your events.

### Background

Use hex codes or images as the background of your slides.

## Extras